



The Time Bank is a service exchange based on *Time Dollars*, the currency of equality, that empowers individuals to utilize their assets, to enhance their lives, neighborhood and community.

**CONTRACT FOR SERVICES
BETWEEN
PORTLAND TIME BANK
AND**

This agreement is established between Portland Time Bank (PTB) and X for the period _____ to _____ for services in the 2008 PTB Garden Project.

PTB will provide:

- Legal, licensing, accounting and administrative oversight for the project from inception to completion.
- Contractual relationship with the site at Ram Island Farm, its owners and related parties.
- Recruitment, transportation and supervision for PTB Farm Members who assist with the project.
- Assistance at the Farmer's Market for setup, sales, breakdown and bookkeeping of sales revenue.
- Marketing to vendors for 2008 and future sales of products.
- Documentation of the process with a final product of a template for replication to other Time Banks.
- Media coordination, public presentations, videotaping and journaling the chapters of the program.

X will provide:

- Selection of appropriate seeds and product for planting, growth and distribution.
- Daily watering, weeding, care and management of garden including care of perennials.
- Planting and watering seeds for startup, stored in safe, well lit accommodations.
- Management of animals, insects and other natural predators that could adversely affect the growth of healthy flowers.
- Oversight of installation of deer fence, water troughs, water and nutrient feeding system
- Cutting flowers appropriately; transportation to Market(s) on scheduled days
- Cash sales at Markets; cash collected, tallied and provided to PTB on sale days.
- Distribution and sales of unsold product to appropriate local vendors on day of market
- Mentoring of appropriate care and management of plants to PTB Member Assistants
- Positive public presentation as a representative of PTB on all public occasions.

PTB will pay X the base sum of \$4000; \$2k July 1st; \$2k August 1st. Additionally, X will be paid 10% of all sales not to exceed \$1500 if sales total \$15k. Payment will be September 1st and October 1st. X will receive 20% for all sales over \$15k. A \$15 per week gas stipend will be paid from June 23rd through October 12th.

Signed & Dated

Signed & Dated

Time Banking is based on reciprocity, not charity, and in the long run Maine Time Banks won't depend on philanthropic dollars either. We have a plan for making the whole operation self-sustaining within a few years by lowering operating costs to a minimum and obtaining ongoing support from social service agencies and businesses whose missions or bottom lines we serve.

For the next few years, however, as we mature the concept and spread throughout the state, Maine Time Banks will need support from foundations and private individuals such as you. **Would you please assist us in strengthening the bonds of shared community by donating to Maine Time Banks this year?**

**Please give
generously.**

I am enclosing a brochure about the Time Bank that explains how the system works and how to join or participate in a number of ways. For more information please contact Christina Feller at the Portland Time Bank at 874-9868. Thank you for your contribution to strengthening the fabric of our communities.

Sincerely,

Richard Rockefeller, MD